

MANUSCRIPT WRITING

—PRINT WRITING—

MADE EASY

BOOK TWO

By

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Hold your pencil like this.

Keep your first finger nearly straight. The end of your finger should be about one inch from the point of the pencil.

Keep your thumb well curved as shown on the front cover.

Keep your wrist and the side of your hand from touching the paper.

Keep your fingers together.

Do not pinch the pencil.

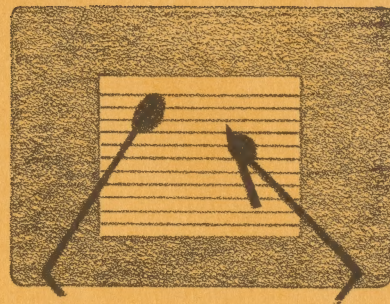


Stand like this at the blackboard. Place your toes 8 or 10 inches from the wall.

Use the eraser with your left hand. When not in use, hold it behind your back.

Make your writing large.

J. B.



This is how the paper should be placed.

The lower edge should be even with the edge of the desk.

The heavy diagonal lines show the position of the arms and hands. Both elbows should rest near the edge of the desk or table.

These positions are the reverse for left-handed children, with the pencil held in the left hand. At the blackboard they hold the chalk in the left hand and the eraser in the right hand.

How To Use This Book

THE teacher should read, interpret, and guide her children in following these directions. Success in teaching children to learn manuscript writing is more quickly realized when, with a properly graded text as a guide, the teacher trains them to think for themselves. It should be kept in mind that formal instruction must be given. Neither **manuscript** nor

cursive writing can be taught incidentally. The program of work, outlined in the Teachers' Manual for "Manuscript Made Easy," will be found most helpful by the teacher. The following suggestions are very important and should be explained carefully and referred to often as children progress in their writing:

You should—

Sit comfortably.

Sit facing your desk squarely.

Keep both elbows near the edge of your desk, permitting neither to hang down.

Hold your pencil correctly, as shown in the picture on the front cover.

Keep your hand from tipping over too far.

Keep the side of your hand and your wrist from resting on the paper.

Keep your paper straight on your desk.

Move both your hand and your arm when writing.

Avoid doing your writing with finger movement.

Sit well back in your seat.

Keep both feet on the floor.

Make all your writing light.

Make letters in words uniformly close together.

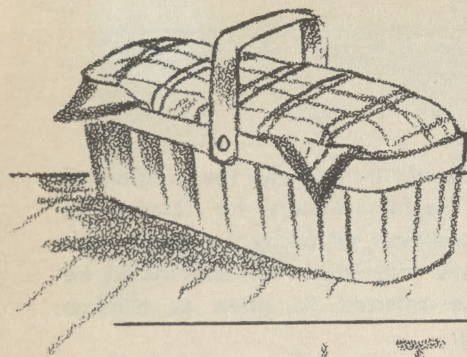
Form all letters correctly.

Make wide uniform spaces between words.

Make your writing on paper the same size as the copies shown in this book.

Make your writing on the blackboard two inches high for small letters and figures; make it four inches high for capital letters.

Practice much on your own name. Learn to write it well.

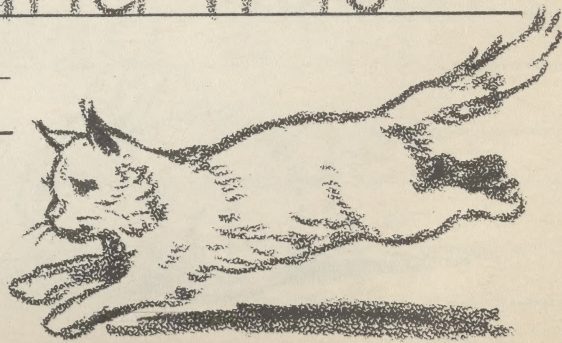


One morning, Don
and Jan brought a basket
to school. We asked what
was in it. Don said, "Guess
what is in our basket."

Peter said, "I think it is a
little white mouse." Ula
said, "I think it is a baby
rabbit or a squirrel."



Don laughed and said, "It
can walk and run but it
is not a mouse. It is not
a baby rabbit and it is
not a squirrel.





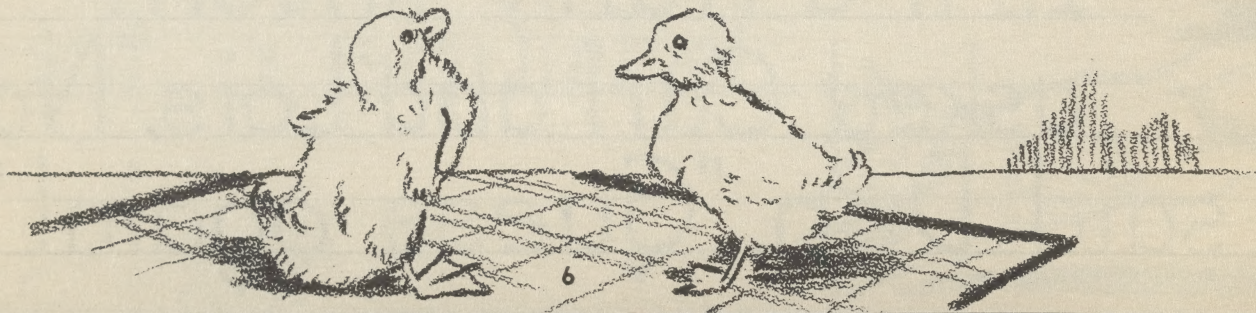
"Is it a brown puppy?"
asked Emma and Vera.

"Is it a fluffy kitten?"

asked Carl and Lois. "No!"

said Don. "Guess again!"

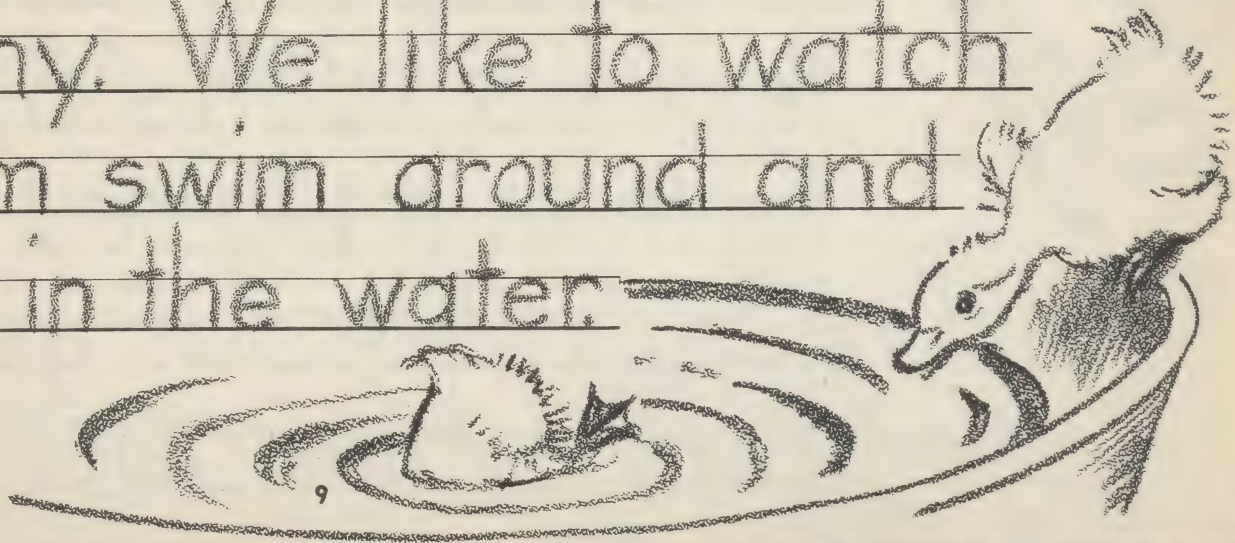
But we did not have to
guess again. Something
said "Quack! Quack!"
"It is a duck!" we all said.

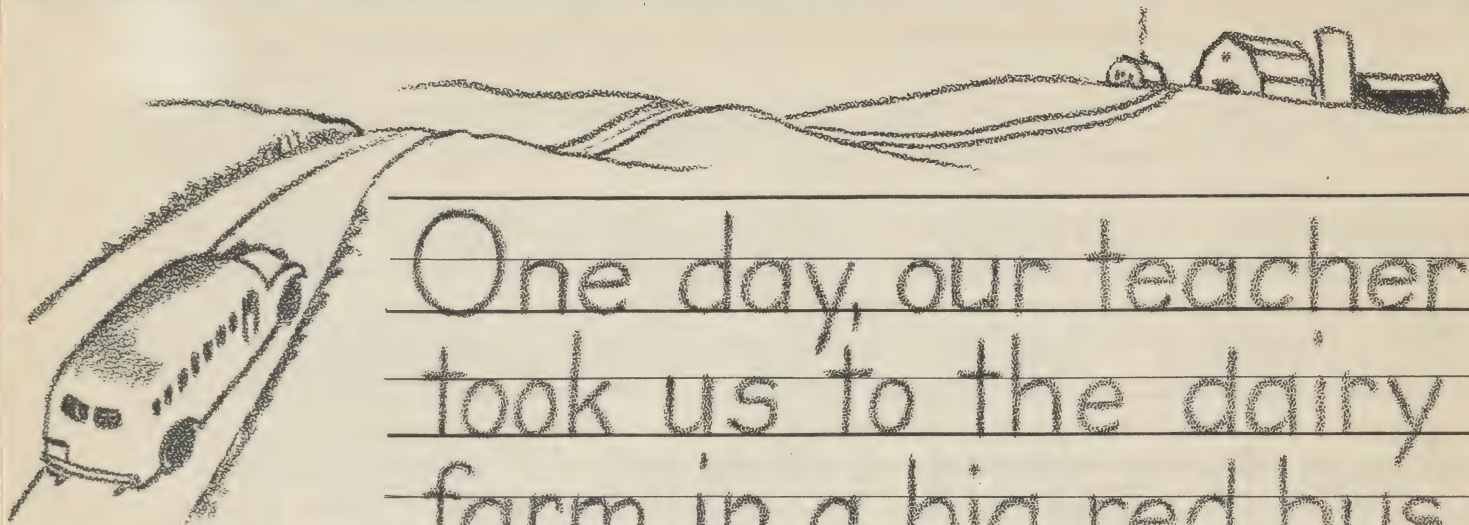


Don opened the basket.
In it we saw two cute
yellow ducks. They had
queer little feet with
skin between their toes.

Zane and Fred got a box
for the ducks. Jan put some
water in a big pan for
them. We all call them
"Ducky" and "Quacky."

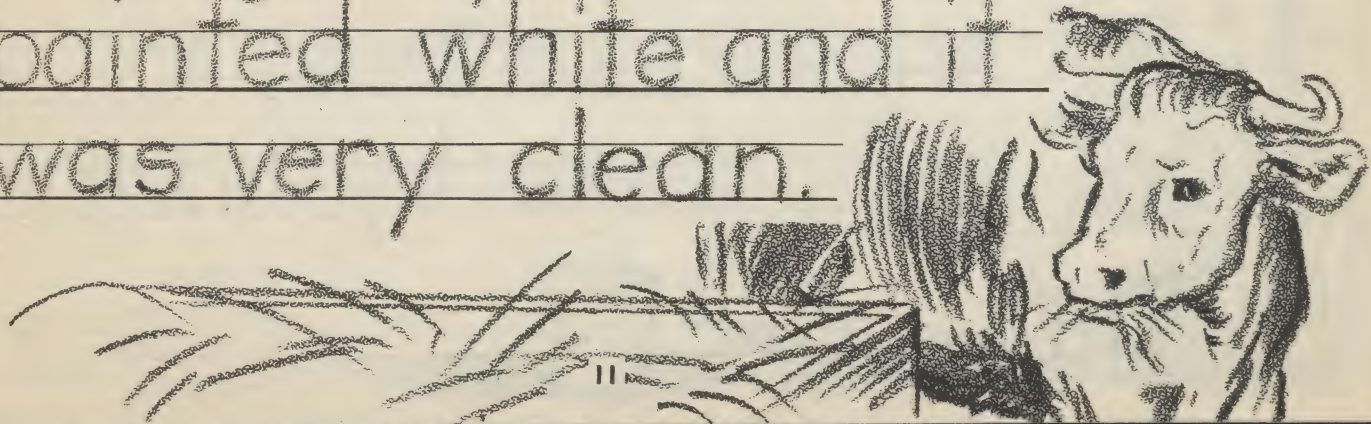
We laugh when the little
ducks walk. They are so
funny. We like to watch
them swim around and
dive in the water.





One day, our teacher
took us to the dairy
farm in a big red bus.
Mr. King was our guide.
He wore white clothes.

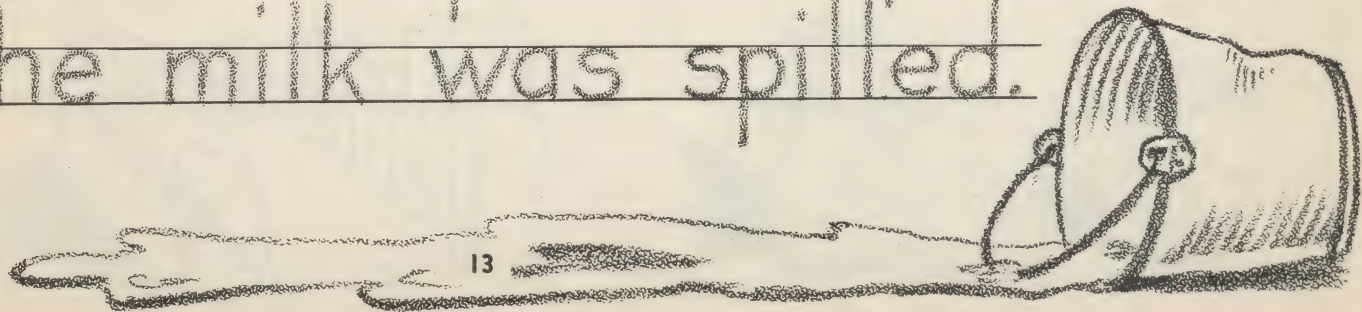
There were many black and white cows in the barn, eating hay. The barn was painted white and it was very clean.



Mr King showed us how
the cows are milked by
a machine. Then he
showed us how to
milk them by hand.



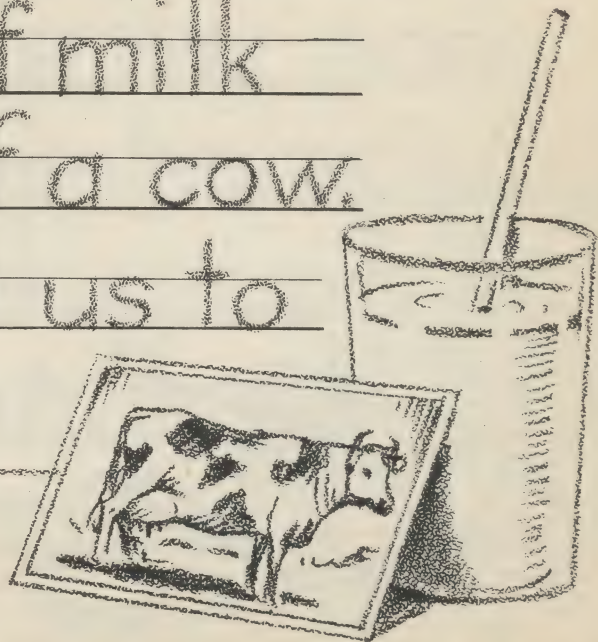
We saw a little calf in
the barn. A man gave it
some milk in a pail. The
calf bumped the pail and
the milk was spilled.



We saw where the milk is
kept cool. We watched a
machine fill the bottles
and put on the bottle caps.



Mr. King gave each one
of us a drink of milk
and a picture of a cow.
Then he invited us to
come again.



On our way back to the
bus, we saw some little
pigs asleep in a pen. They
had queer noses and
funny curly tails.



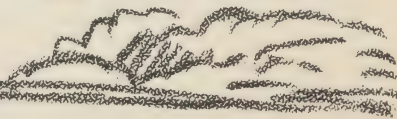
On another day, we all
went to the zoo in the park.
We saw monkeys, lions,
bears, foxes, wolves,
tigers, and alligators.



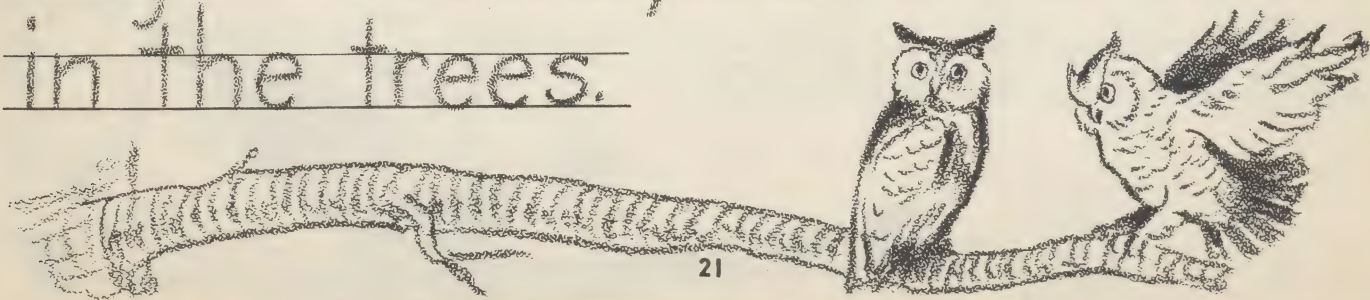
We had the best fun feeding the monkeys. As soon as they ate what we gave them, they jumped around and begged for more.

We watched the keeper
feed the lions. They must
have been hungry, for
they roared and roared.
How they ate up the meat!

Then we went to see the birds. Their cage is as big as a house, with trees growing in it. But, how odd the birds looked!



Some of them had long legs and necks. They were storks. The owls had big round eyes, and sat in the trees.



In another cage were seven eagles. Some had white heads. They all had big strong claws and sharp beaks.



The largest bird we saw
was an ostrich. It was so
big that a man could ride
on its back. Some of us
were afraid of it.



We like to talk about
our pets and about the
farm and the zoo. We
like to write about animals
which we have seen.

Slanting Your Letters

FROM this time on, you should try to slant your letters and figures as shown on pages

26 to 32. Slanting the letters will be easy for you if you remember to:

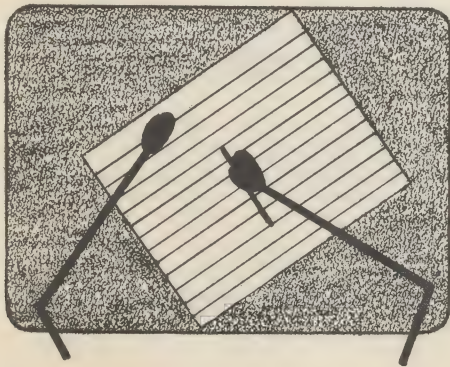
Use the same letter forms as you have been using, but make them "lean" to the right.

Place your paper in the same position as that shown in the picture. The black

diagonal lines show the position of the arms and hands. Both elbows should rest near the edge of the desk or table.

Stand like the boy in the picture on the inside of the front cover when you write on the blackboard.

Place your paper like this if you write with the left hand.



Sit comfortably at your desk. Face your desk squarely.

Hold your pencil correctly. See the picture on the front cover.

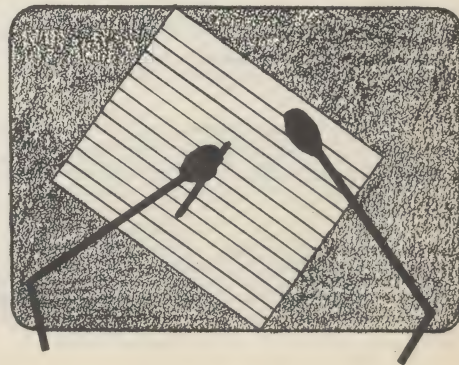
Move both your hand and your arm when writing.

Sit well back in your seat.

Keep both feet on the floor.

Make all your writing light.

Make the letters in the words the same size and make them close together.



The children in our room
are learning to read and
write numbers. We are
learning to add, and to
write grocery lists.

Grocery List

1 bushel Cooking Apples

9 cans Otoe Wax Beans

2 pounds Tea Crackers

1 package O.K. Dates

4 dozen Fresh Eggs

1 sack XXX Flour

8 pounds Red Grapes

2 pounds Fresh Ham

10 pounds Ice Salt

1 peck Nebr. Potatoes
10 pounds Cane Sugar
1 basket Ripe Tomatoes
1 gallon Cider Vinegar
7 cakes Quick Yeast

6 glasses Quince Jelly
1 bottle Advo Ketchup
2 heads Icy Lettuce
5 pounds Mixed Nuts
3 dozen No. 1 Oranges

A Riddle

I am a very big animal.
I have big feet and ears.
I have a long trunk.
Guess what I am.

What am I?

I am used by children.

My cover keeps me clean.

I am full of good stories
that children like to read.

Aa Bb Cc Dd Ee Ff Gg Hh

Ii Jj Kk Ll Mm Nn Oo Pp

Qq Rr Ss Tt Uu Vv Ww

Xx Yy Zz

1234567890 1234567890

Aa Bb Cc Dd Ee Ff Gg

Hh Ii Jj Kk Ll Mm Nn

Oo Pp Qq Rr Ss Tt Uu

Vv Ww Xx Yy Zz

1 2 3 4 5 6 7 8 9 0 1 2 3 4 5 6 7 8 9 0